

Monthly Meeting for the Housing Authority of the Town of Windsor  
Fitch Court Apartments Conference Room  
156 Bloomfield Avenue, Windsor, CT 06095  
Tuesday, February 25, 2020

1. Call To Order  
At 12:10 p.m., Randy McKenney, Chair, called to order the monthly meeting of the Housing Authority of the Town of Windsor.
2. Roll Call  
Present: Commissioner Randy McKenney, Commissioner Robert Mack, Commissioner Dell Rondinone, Executive Director Urleen Naughton.
3. Minutes Approval  
The motion was made by Commissioner McKenney and seconded by Commissioner Mack and Commissioner Rondinone to approve the minutes of the February 3, 2020 meeting. The motion passed.
4. Financial Report  
NED funds have been increased. Fitch Court rents will also be increasing.
5. Debit Card Report  
The debit card has not been used during this period.
6. Capital Improvements  
Improvements will continue as needed.
7. Public Communications
8. Bedbug Status  
There is nothing to report at this time.
9. Eviction Proceedings  
There is nothing to report at this time.
10. Resident Vacancy Status  
There is nothing to report at this time.
11. Bills and Communications  
There is nothing to report at this time.
12. Executive Director Report  
Challenges continue as expected as improvements continue to be made.

13. Resident Service Coordinator Report

14. Report of Tenant Commissioner

A resident at Shad Run Terrace has created several piles of charcoal briquettes in his yard. It has not been determined what he intends to do with them.

Trash has also been reported to be overflowing in the dumpster at Shad Run.

A question regarding HIPAA rules with tenants was asked and Urleen Naughton, Executive Director, reminded all that no information about residents' whereabouts should be given to others so that the HIPAA rules can be maintained.

There has been a request from some residents for a Windsor Housing Authority newsletter.

15. Old Business

16. New Business

17. Adjournment

The motion was made by Commissioner McKenney and seconded by Commissioner Rondinone and Commissioner Mack that the meeting be adjourned. The motion carried at 1:28 p.m. Commissioner McKenney adjourned the meeting.