

INVITATION TO BID

The Windsor Housing Authority is seeking sealed bids for: Additions and Renovations at Millbrook Village, 35 Mack Street Windsor, CT 06095.

Bids shall be due to the Windsor Housing Authority 156 Bloomfield Avenue Windsor, CT 06095 **Wednesday, February 28, 2018 by 11:00 AM.** Immediately following, all bids will be publicly opened and read.

The work of the contract includes basic sitework improvements, sanitary lateral replacement & site security & lighting replacement. Building scope of work to include removal and installation of exterior siding, roofing, windows, and doors on approximately 18 buildings. Select buildings will receive new additions, and all 18 buildings will receive new finish upgrades.

A non-mandatory pre bid walk through will be held on **Wednesday, February 7, 2018 at 10:00AM.** All interested parties are to meet at the community building at 35 Mack Street, Windsor, CT 06095. Attendance is strongly recommended.

Contract Documents including plans & specifications can be viewed on-line and purchased from Advanced Reprographics' website. Visit www.advancedrepro.net, or call (860) 420-4020, after **January 26, 2018.**

A satisfactory Bid Bond or Certified Check, in an amount equal to five percent (5%) of the base bid, shall be submitted with each bid. The Bid Bond shall be made payable to "Windsor Housing Authority" and shall be properly executed by the Bidder and acceptable sureties. All bonds must be from sureties listed on the most recent IRS Circular 570. 100% Performance / Payment Bonds will be required at contract signing.

Complete bidding requirements are noted in the Contract Documents.

The Windsor Housing Authority reserves the right to reject any or all bids or to waive any informality in the bidding. No bid shall be withdrawn for a period of 90 days subsequent to the opening of bids without the consent of the Windsor Housing Authority.

The Windsor Housing Authority is an Equal Opportunity / Affirmative Action Employer and conducts its business in accordance with all Federal, State and Local laws, regulations and guidelines. Small, Minority, Women Business Enterprises and Disabled are encouraged to participate in this process.

For Contracts in the amount of \$500,000 or more, the selected contractor will be required to submit and have an approved affirmative action plan by the Commission on Human Rights and Opportunities prior to signing the contract.

The bidder shall make a good faith effort to employ minority/women business enterprises as sub-contractors and suppliers of materials on State funded projects in compliance with the State of Connecticut General Statute Section 4a-60. The bidder shall make a good faith effort to set-aside at least twenty-five percent (25%) of the aggregate dollar amount of the contract for Small Business Enterprises. Of this Small Business set-aside amount, twenty five (25%) must be made available for Minority/Female Business Enterprises. This should be accomplished by competitive pricing, but only Small Business, Minority/Female Enterprise Firms may compete for this set-aside amount. Those business enterprises involved in compliance with the above statements must be certified by the Department of Administrative Services.

WINDSOR HOUSING AUTHORITY

Jermika Williams
Executive Director